To,

The State Officer,

Gauhati University

**Sub: Application for use of damage tins for boundary wall.**

Sir, with respect I would like to inform you that a quarter is allotted to me No. AT 15. But the boundary is open. If you permit me to use the lying tins with damage items then I can covered the boundary which protect my home. Please allow to use some tins.

Thanking you.

Yours faithfully

Gagan Thakuria,

Sr. Library Assistant

K.K.H.Library

Gauhati University

To,

Chief engineer

Gauhati University

**Sub: Application for observe electricity of my allotted Quarter. No. AT15.**

Sir, with respect I would like to inform you that a quarter is allotted to me No. AT 15, in the campus of Saraighat Colony. Before my acquiring please observe the quarter where some defect is seen. Please provide fans and lights.

This is my humble request to you.

Thanking you.

Yours faithfully

Gagan Thakuria,

Sr. Library Assistant

K.K.H.Library

Gauhati University